



# CEPAC

## APPROVED MINUTES

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**March 16, 2006**

**Call to Order:** Chair Russ Cherry called the meeting to order at 7:02 P.M.

**Attendance:** Present: Russ Cherry, Donna Wynne, Mike Berryhill, Brian Shreve, Tim Howard, Nancy Martinez, Teresa Chaves, John Pilger, Lori Bersabe, Clifford Baughn, William Nolan (arrived at 7:08 P.M.)

Liaison: Althea Polanski  
Staff: Patti Joki

### **Pledge of Allegiance**

**Minutes:** Changed to reflect John Pilger's excused absence, and Mike Berryhill's comments on the 'Bat for Red Cross'. Minutes approved.

### **Public Forum: None**

### **Announcement /Correspondence:**

1. Russ Cherry announced a program titled "Ready Kids". It's a FEMA program to educate kids on disaster preparedness. Information from the website: [www.ReadyKids.gov](http://www.ReadyKids.gov) was circulated.
2. He also inquired about the County' Registry Program for medical personnel, and requested to report next meeting on City involvement.

**Approval of Agenda:** Approval of the Agenda was moved and seconded.

### **Staff Reports:**

1. Open Government - Training will be provided to commissioners at the May meeting. Staff will mail a copy of the ordinance for commissioner review. Each member will need to complete the training and sign a form to indicate completion.
2. "It's a Disaster" - Handed out information received on "It's a Disaster". Chair Cherry will review the program for discussion at the May meeting.
3. AED – Staff advised the AED would be installed by the end of May prior to Chief Kastros' retirement. The proposed distribution is as follows: 4-City Hall; 1- Public Works, 1 - Community Center, 1-Police, 1-Sports Center, 1-Senior Center, 1- Library. Staff to confirm, locations, model and type.

### **Unfinished Business:**

1. Shaker-Valve – L.A. County and Contra Costa County have ordinances to require a gas shut off valve on residences. Chair Cherry asked what the status was with the City requiring these. Staff will revisit this item with the Building Official and provide a report in May.
2. Mass Feeding Exercise – Discussed decision to cancel CEPAC's participation. Motion made by John Pilger to postpone CEPAC involvement due to inadequate time to plan and schedule to participate next year. The motion was seconded by Bill Nolan and passed unanimously. Bill Nolan will chair next years planning sub committee with assistance from Teresa Chaves. Planning will start in November and may include expanding the drill to include information on the S.A.F.E. program.

**New Business:**

1. An Information Subcommittee was formed in part to broaden public awareness of CEPAC. Lori Bersabe would like to set up a table at back to school night to advertise SAFE & CEPAC. Members are: Chair – Mike Berryhill, Tim Howard, and Lori Bersabe. They will work on goals and a mission statement. Staff liaison to provide a copy of the different brochures available on CEPAC, SAFE and fire safety awareness.
2. Elections - Teresa Chaves was elected as Vice Chair.
3. Appointments - Clarification on appointments needed. Council member Polanski volunteered to review this and provide corrections to staff.
4. Relay for life June 24<sup>th</sup>

**Adjournment:** Meeting was adjourned at 8:30 P.M.

**Next Meeting:** May 18, 2006, 7:00 P.M., Milpitas City Hall Committee Room

# CITIZENS EMERGENCY PREPAREDNESS ADVISORY COMMITTEE

## ATTENDANCE RECORD – 2006

NAME		REPRESENT	JAN	MAR	MAY	JUL	SEP	NOV
<b>Teresa Chaves</b>	<b>V</b>	Public	P	P				
<b>Russ Cherry</b>	<b>V</b>	Public	P	P				
<b>Mike Berryhill</b>	<b>V</b>	Public	P	P				
<b>Nancy Martinez</b>	<b>V</b>	Public	P	P				
<b>John Pilger</b>	<b>V</b>	Public	P	P				
<b>Donna Wynne</b>	<b>V</b>	Public	P	P				
<b>Bill Nolan</b>	<b>V</b>	Alternate 1	P	P				
<b>Lori Bersabe</b>	<b>V</b>	Alternate 2	P	P				
<b>Tim Howard</b>	<b>V</b>	Chamber of Commerce	P	P				
<b>Cliff Baughn</b>	<b>V</b>	Industry	E	P				
<b>Brian Shreve</b>	<b>V</b>	School District	P	P				
<b>Althea Polanski</b>		City Council	P	P				

**Visitors:**

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**NOTES**

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**LEGEND:**

**P** Present  
**A** Absent (no call, no notification)  
**E** Excused (called before meeting)  
**V** Voting Member

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